**Advantages of an Internship:**
An internship can provide you with valuable skills that you can list on your résumé and carry forward into employment. You will make valuable professional contacts and learn how programs operate behind the scenes.

**Description:**
- **Office duties:** Data entry, typical office duties, event preparation, other duties as assigned.
- **Professionalism:** Candidate will be working with physicians, resident trainees, program leadership and staff.
- **Goals:** Candidate will learn medical terminology, how medical education programs operate, the role of physicians in hospitals, clinics, and as faculty. Candidate will learn or strengthen knowledge of software, human resources practices and health care systems.
- **Hours:** Must register for internship units through LASC or your college. A 2-unit internship is 90 hours over the course of the semester. This is about 6 hours per week. This is an unpaid internship.
- **Location:** College of Medicine, Internal Medicine Residency (2 interns @ 1501 N Campbell), Graduate Medical Education Office (GME) (2 interns @ 1501 N Campbell)
- **Semester available:** Strongly prefer academic year commitment (Fall 2019–Spring 2020).

**Positions Available:**
Four. Two will be in the Graduate Medical Education Office, two will be in the Internal Medicine Residency Program. Hours will be either Tuesday, Wednesday or Thursday. Must be partially available during business hours during those days.

**Contact:**
For both internships, email résumé, unofficial transcript and class schedule for fall 2019 to respective department administrators.

- Internal Medicine – Kerith Lisa kerith@deptofmed.arizona.edu
- GME – Annette Gallardo agallardo@email.arizona.edu

Must be available to interview this summer in person and register no later than July 15, 2019.

**PLEASE CHOOSE ONE DEPARTMENT AND DO NOT EMAIL BOTH DEPARTMENTS.**

**POSTINGS CLOSE 6/15/2019**